

Hotel Booking Form

ZHONG DIAN HOTEL SHANGHAI (中电大酒店)



PARTICIPANT INFORMATION (BLOCK CAPITALS)

First Name:	Last Name:	Title:
Institution or Company:		
Address (line 1):		
Address (line 2):		
City:	Country:	Post code:
Telephone:	Fax:	
E-mail (please write clearly):		
Accompanied person		
First Name:	Last Name:	Title:

BOOKING DETAILS

Arrival Date: (Date/Month/Year) ____/____/2011	Departure Date: (Date/Month/Year) ____/____/2011
Room type and rate (All rates are inclusive of service fee and tax, daily breakfast)	
<input type="checkbox"/> Single Room (450RMB/night)	
<input type="checkbox"/> Double room (450 RMB/night)	

PAYMENT

Credit Card type: <input type="checkbox"/> VISA <input type="checkbox"/> Master <input type="checkbox"/> JCB Card																
Credit card number: <table style="width: 100%; text-align: center;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table>																
Expiry Date: _____ 3 Digit Security Code(on back of card): _____																
Card Holder's Name: _____																
I agree that Zhongdian Hotel Shanghai charges me one-night room fee in case of cancellation after 30 March 2011 (inclusive) or <u>no-show</u> on the first date that you have booked.																
Authorization Signature: _____																
No reservation will be confirmed without the credit card information!																

BOOKING METHOD

Please complete this form, then Option 1: Scan it and Email it to : zhongdianyuding@126.com (title: infocom + first name + last name), then CC it to hotels.infocom11@gmail.com . Option 2: Fax it to: +86-21-58798798 (extension number: 212)

NOTES:

- Please note that hotel booking will be done under “First Come, First Served” basis. Early reservation is strongly recommended.
- You should receive a confirmation e-mail or fax from hotel within 24 hours. If not, please send an inquiry email.