Hotel Booking Form

GRAN MELIA HOTEL SHANGHAI
(新天哈瓦那大酒店)

GRAN MELIÁ
HOTELS & RESORTS

PARTICIPANT INFORMATION (BLOCK CAPITALS)

First Name:	**Last Name:**	**Title:**
Institution or Company:		
Address (line 1):		
Address (line 2):		
City:	**Country:**	**Post code:**
Telephone:	**Fax:**	
E-mail (please write clearly):		
Accompanied person		
First Name:	**Last Name:**	**Title:**

BOOKING DETAILS

Arrival Date: (Date/Month/Year) _____/_____/2011	**Departure Date:** (Date/Month/Year) _____/_____/2011

Room type and rate(All rates are inclusive of service fee and tax, daily breakfast)

☐ **Single Room** (1495RMB/night)

☐ **Double room** (1495 RMB/night)

PAYMENT

Credit Card type: □ VISA □ Master □ JCB Card

Credit card number:

Expiry Date:_____ **3 Digit Security Code(on back of card)**:_____

Card Holder's Name:_____

I agree that Gran Melia Hotel Shanghai charges me one-night room fee in case of cancellation after 30 March 2011 (inclusive) or no-show on the first date that you have booked.

Authorization Signature:_____

No reservation will be confirmed without the credit card information!

BOOKING METHOD

Please complete this form, then

Option 1: Scan it and Email it to : maggie.ji@granmeliashanghai.com (title: infocom + first name + last name), then CC it to hotels.infocom11@gmail.com.

Option 2: Fax it to: +86-21-38679866

NOTES:

- Please note that hotel booking will be done under "First Come, First Served" basis. Early reservation is strongly recommended.
- You should receive a confirmation e-mail or fax from hotel within 24 hours. If not, please send an inquiry email.